

BLOOMFIELD COLLEGIATE SCHOOL

UNIFORM POLICY



Approved by the Board of Governors 23 February 2023

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Please note, throughout this policy, the term 'parent' is used to refer to those holding parental responsibility for the pupil.

SECTION 1: GENERAL INFORMATION

1.1 INTRODUCTION

Uniform plays an important role in contributing to the unique character of Bloomfield Collegiate School, instilling pride and personal respect, and encouraging identity with the school and its ethos. A school may be judged by the appearance and conduct of pupils wearing the uniform and, consequently, each pupil's behaviour and appearance must be such as to uphold the reputation of the school at all times.

The wearing of school uniform is compulsory for all pupils. Therefore, each pupil is expected to wear the uniform to, during, and from school, and on all occasions as directed by the Principal. The uniform must be worn in accordance with regulations, and a neat and tidy appearance presented.

Parents, staff and pupils are consulted on uniform issues as appropriate. The School Council provides pupils with an opportunity to have their voice heard.

1.2 RELEVANT PERSONNEL

The Principal is responsible for overseeing the general welfare of pupils within the school. The Vice-Principal and other members of the Senior Leadership Team support this work. Each year group is looked after by a Head of Year and each Form Class is allocated a Form Teacher. Each member of staff has a pastoral responsibility towards the pupils in their charge. The staff list of relevant personnel is posted on the school's website.

1.3 DISSEMINATION OF THE POLICY

The Uniform Policy is available through the school's website. Copies are available from the School Office.

SECTION 2: UNIFORM LIST

2.1 COMPULSORY ITEMS YEARS 8-12

Winter and Spring

Blazer	Bloomfield Collegiate School blazer
Skirt	Regulation bottle-green skirt with two box pleats to front and two box pleats to the back <i>The skirt should be worn to the knee</i>
Blouse	Long-sleeved regulation striped blouse <i>The blouse must be worn tucked into skirt and with top button in.</i>
Sweater	Regulation V-neck bottle-green sweater with the option of regulation V-neck bottle-green cardigan
Tie	Regulation Bloomfield Collegiate School tie <i>The tie must be worn properly knotted and at the appropriate length.</i>
Socks/tights	Plain bottle-green knee socks or plain bottle-green tights (40 denier or more)

Optional Outdoor Wear

Jacket	Regulation school issue black puffa jacket (available from school) <i>The jacket may not be worn as a substitute for the school blazer.</i>
Scarf	Regulation Bloomfield Collegiate School scarf

SUMMER ALTERNATIVE - ALL YEAR GROUPS

Regulation short-sleeved school blouses may be worn in the summer term and until the end of September.

2.2 COMPULSORY ITEMS YEARS 13-14

Winter and Spring

Blazer	Bloomfield Collegiate School Sixth Form blazer
Skirt	Regulation bottle-green straight skirt with kick pleat to back <i>The skirt should be worn to the knee</i>
Blouse	Long-sleeved regulation striped blouse <i>The blouse must be worn tucked into skirt and with top button in.</i>
Sweater	Regulation V-neck bottle-green sweater with the option of regulation V-neck bottle-green cardigan

Tie	Regulation Bloomfield Collegiate School Sixth Form tie <i>The tie must be worn properly knotted and at the appropriate length.</i>
Socks/tights	Plain bottle-green knee socks or plain bottle-green tights (40 denier or more)

Optional Outdoor Wear

Jacket	Regulation school issue black puffa jacket (available from school) <i>The jacket may not be worn as a substitute for the school blazer.</i>
Scarf	Regulation Bloomfield Collegiate School Sixth Form scarf

SUMMER ALTERNATIVE

Regulation short-sleeved school blouses may be worn in the summer term and until the end of September.

2.3 PHYSICAL EDUCATION AND GAMES

Compulsory items – all Year Groups

- Kukri BCS blue polo shirt
- Kukri BCS skort
- Kukri BCS plain black leggings
- Kukri BCS royal-blue and bottle-green hoodie
- regulation knee length blue sports socks for hockey
- 1 pair non-marking laced training shoes

Compulsory items – Years 8-10 and all Hockey teams

- hockey stick (required for September)
- shin guards (required for September)
- mouth guard (required for September) – it is each pupil's responsibility to wear this

In the interest of health and safety, pupils are strongly advised to wear shin pads and mouth guards at all times when playing hockey.

Non-compulsory Items

- regulation smock top
- Kukri BCS bottle-green tracksuit bottoms (must be worn zipped up)

The following items should only be purchased if advised by a member of the PE staff:

- regulation team playing shirt – white Kukri BCS polo shirt
- regulation athletics vest

Sports equipment and clothing must be named, carried in a sports bag and kept inside lockers. Unless special permission has been granted, sports items should only be worn during PE or Games sessions, and pupils should change into school uniform afterwards. However, should a pupil be going home directly after an extra-curricular sporting activity, she may wear **either** full school uniform or full PE kit. When representing the school, pupils are expected to wear regulation kit or team uniform.

Members of the PE staff will be happy to provide advice to parents about the purchase of Sports Equipment.

2.4 SHOES – ALL YEAR GROUPS

Shoes must be plain, black leather shoes with non-marking soles.

The heel should not exceed four centimetres measured at the back of the heel and be the full width of the shoe for the duration of the heel. Flimsy soles, kitten heels, pumps, high heels, wedges, canvas shoes, open toes and other fashion shoes are not permitted. Shoes must fit securely to the foot; in more open styles, a strap over the instep is expected.

Trainers must not be worn except for PE related activities or if granted permission to do so through use of a Uniform Pass issued by a Head of Year.

Shoes should be **similar** to the examples given below. If in doubt, parents should contact the school.



2.5 OFFICIAL OUTFITTERS

Parents are requested to obtain articles of uniform from the official outfitters, listed below, as they have undertaken to conform in all respects with the school's requirements.

Warnock's Limited, 791-792 Lisburn Road, Belfast, BT9 7GX	028 9038 1828
Alan Espey, 33 High Street, Newtownards, BT23 7HS	028 9181 4789
Gowdy Limited, 121 – 131 Woodstock Road, Belfast BT6 8AB	028 9045 9052
Roberts Schoolwear, 24 Central Avenue, Bangor, BT20 3AF	028 9127 0516
Mr D. Crawford 21 Frances St, Newtownards BT23 7DW	(mob) 07801 343 505
	Email schoolwear@hotmail.com
	www.dcrowdschoolwear.co.uk
Podium 4 Sport, 40 Montgomery Road, Belfast BT6 9HL	02890701444
PE Kit only (including optional items)	

SECTION 3: ADDITIONAL NOTES

3.1 Property

All property brought to school, including uniform items and sports equipment, must be clearly marked with the owner's name. Money and locker keys must be kept in a purse which should be attached to the skirt and carried in the skirt pocket. Books must be carried to and from school in a school bag. Reflective strips are advised.

3.2 Uniform

Make-up

Make-up is not permitted in Junior School (Years 8-10). Pupils in Years 11 and upwards are permitted to wear discreet make-up only (light concealer and/or foundation, and light mascara). If considered inappropriate, they will be asked to remove it and given the means to do so. Nail polish/false nails are not permitted. Members of the Senior Leadership Team and, if necessary, the Board of Governors will be the final arbiters in disagreements.

Jewellery/accessories

The wearing of a single, simple gold or silver stud in each earlobe only is permitted. These must be removed for PE and Games. Hair accessories must be discreet.

Hair Colour and Style

Neither unnatural hair colours/combinations nor extreme hairstyles are permitted.

Badges

The school presents badges for a range of achievements. Only these, or approved charity badges, may be worn.

Piercings

With the exception of the regulation relating to earrings, visible piercings are not permitted.

Accepted Dress Code for Non-Uniform Days

On non-uniform days pupils must wear clothing and footwear suitable for a school environment. Clothing must be modest (low cut tops, backless tops or exposed midriffs and shorts or miniskirts are forbidden).

Study Leave and Examination Periods

Pupils who choose to come into school during periods of study leave must wear school uniform. During examination periods, full school uniform must be worn.

Considerations

The school will seek to be sensitive to the needs of those of different cultures, races and religions as well as medical or other needs. Queries should be addressed to the Senior Leader (Routine and Organisation) or Chair of the Board of Governors.

Uniform during Periods of Exceptionally Clement Weather

If permission is granted by the Principal, pupils may choose not to wear their blazer during the months of May and June only.

Uniform during Periods of Severe Weather

When worn in accordance with school regulations, the uniform provides appropriate protection against the weather. However, during exceptional periods when a severe weather warning for ice/snow for Northern Ireland has been issued by the Met Office, it is even more important that pupils dress warmly and keep dry whilst still maintaining high standards of uniform. **For these periods only**, there may be slight amendments to the uniform as follows:

- pupils should wear their blazer and, over this, a regulation school puffer jacket;
- it is recommended that pupils wear a scarf (regulation) and gloves;
- two pairs of bottle-green tights may be worn;
- if there is deep snow, plain Wellington boots may be worn to and from school. Pupils must change into their school shoes **immediately** on arrival at school. Please note, pumps, boots, canvas shoes etc. are not acceptable school uniform;
- a head covering such as a woolly hat (plain colour, preferably green, blue or black) may be permitted when pupils are travelling to and from school. This must be removed immediately on arrival at school;
- layers may be worn beneath the school blouse, providing they are light in colour and not visible at the neck or wrists;
- a Bloomfield Collegiate School hoodie may be worn under the blazer when a pupil is travelling to and from school. This must be removed **immediately** on arrival at school. Non-regulation fleeces, hoodies etc. are **not** permitted.

3.3 Travelling

Unless otherwise advised, pupils are expected to wear correct school uniform to and from school, including the blazer. Only the approved coat and scarf are permitted. BCS Kukri PE hoodies must not be worn to, from or during school, except in periods of extreme weather.

Pupils are advised to ensure that they may be seen clearly by motorists, perhaps by having reflective strips on their schoolbag.

3.4 Uniform Infringements

Pupils who do not conform to expected uniform standards will be asked to correct the issue. If necessary, a Uniform Notice will be sent to parents and/or the School Citizenship and Behaviour Policy applied.

Parents of pupils whose shoes do not conform to regulations or whose skirt is not worn at the accepted length will be asked to replace these immediately.

Reviewing Committee: Finance and General Purposes

Dates of Policy Review

Nature of Review	Consultation with Parents, Staff, Pupils	Date Review Completed	Date Ratified by BOG
Policy re-written	October 2010	November 2010	14 April 2011
Minor amendments	N/A	May 2012	N/A
Minor amendments	N/A	May 2013	N/A
Minor amendments	N/A	May 2014	N/A
Minor amendments	N/A	October 2016	N/A
Minor amendments	N/A	November 2016	24 November 2016
Minor amendments	N/A	May 2017	N/A
Minor amendments	N/A	May 2018	N/A
Minor amendments	N/A	May 2019	20 June 2019
Clarifications	N/A	October 2019	28 November 2019
Minor amendments	N/A	October 2020	26 November 2020
Minor amendments	N/A	January 2022	24 February 2022
Minor amendment	N/A	May 2022	n/a
Minor amendments	n/a	January 2023	23 February 2023